



## Dundee Contemporary Arts

### Press & Marketing Officer

Thank you for your interest in the post of Press & Marketing Officer at Dundee Contemporary Arts.

In this pack, you will find the following documents:

- Job description
- Person Specification
- Terms and Conditions
- Application form
- DCA background information
- DCA Staffing Structure

Should you wish to apply for the post please complete and return the Application Form to myself.

Applications can be returned by post or email to me at the addresses below (if applying by email, please ensure formatting is intact – if possible by submitting documents as PDF files).

The closing date for applications is **noon on Friday 9<sup>th</sup> April 2010**.

We would be happy to discuss the post with candidates prior to application. If you would like to talk about any aspect of the post please contact Teri Laing on 01382 909 241 or email [teri.laing@dca.org.uk](mailto:teri.laing@dca.org.uk).

Best wishes

Melanie Ross  
HR + Operations Officer

Email: [Melanie.Ross@dca.org.uk](mailto:Melanie.Ross@dca.org.uk)

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