



Dundee Contemporary Arts

Cancellation Form

Under Distance Selling Regulations, you have the right to cancel an order with us within 14 days of receiving your order. To do so, please complete the following cancellation form and include this with your returned goods. Goods received without a cancellation form, or a cancellation request in writing, will not be processed. Refunds resulting from order cancellation will include delivery charges, but will not include the cost of returning goods to us. Any items returned to DCA as a result of an order cancellation must be received in the condition that they were sold.

We ask that you take reasonable care when handling products and return them unopened, unused and in the original packaging, where possible. Please note that when returning an item, the goods remain your responsibility until reaching us. We recommend using a recorded form of delivery for your own peace of mind when returning items.

For further information, and full terms and conditions, please go to www.shop.dca.org.uk.

**To: Dundee Contemporary Arts,
c/o Online Shop Team
152 Nethergate
Dundee, DD1 4DY**

I hereby give notice that I cancel my order (and our mutual contract for its provision) for the following goods.

Product name	Product description		
Order number			
Ordered on			
Received on			
Reason for cancellation (optional)			
Customer name			
Customer address			
Contact telephone		Contact email address	
Signature		Date	

Any refund due as a result of this cancellation will be credited using your original form of payment.