

DCA Craft and Design Markets – Stallholder submissions

Our Craft and Design Markets are currently held twice a year and are aimed at providing a professional selling and networking opportunity to talented independent designers and makers from across Scotland. We welcome both established and emerging makers working in any discipline.

Organised by the DCA Shop retail team, we love hosting these events – bringing together our audience of art, design and craft enthusiasts with Scotland's highly talented makers and designers is at the heart of what we do.

How to Apply – selling your work at the Market

The application process is open to independent practitioners with original, high quality work to sell. We do not accept submissions consisting of items that are not original in design – for example, jewellery that is assembled from manufactured beads or knitwear from commercial patterns will not be considered for inclusion.

To apply to sell your work in the Market please email dcashop@dca.org.uk with 'Summer Market Application' in the subject heading and include the following information:

- a statement about your practice
- information on the work you plan to sell, including price range
- maximum of 6 supporting images

The deadline for submissions is 12.00 on Tue 28 April.

After we have received your application we will send you an email receipt within two working days.

Makers interested in applying for both opportunities – stallholder and demonstration – should note that two separate applications are required, and if successful for both opportunities they must arrange someone to cover their table at the Market while delivering a demonstration.

We aim to tell applicants the outcome of their submission as soon as possible after the deadline, or within one week at most. On occasion we may offer to put your name on a reserve list, as once in a while practitioners may need to cancel their table for unavoidable circumstances.

Table Information and Charges

A full table is approx 150 x 75cm with a cost of £40.00 (VAT included). We do have a small number of half sized table approx 75 x 75cm for a charge of £30.00

(VAT included). The fee for a table shared between two practitioners is £30.00 each.

Selection Process

Quality of work is the main criteria for the selection process, but we also use our experience of what sells, suitability for the venue, and the overall mix of makers to determine the best selection for the event. If you are not successful for one event, it does not mean that you won't be successful for future events. We believe high quality work, plus the right balance of designers and disciplines, is key to the continued success of the DCA Markets and we select participants accordingly.

If your application is successful, the work on your table must be exclusively your own – every practitioner wishing to sell work at the Market must make an application or have their work included in a group application.

Successful applicants will be sent a booking form for the event. A completed booking form and table fee must be received in advance of the event to secure your space.

Shared Tables and Group applications

If you are interested in sharing a table with another practitioner, each practitioner should make an individual application, informing us of your preferred table partner. We will always do our best to situate practitioners in a suitable position, and will confirm this with any participants sharing a table ahead of the event.

Collectives or groups wishing to take a table/tables should make one application for the collective, but this must include supporting info and material for every maker to be included in the group.

Further Information

To give a consistent feel to the Market we pre-cover the tables with plain white tablecloths, however we encourage all participants to decorate the tops of the tables in whatever way best reflects the nature of their work.

There is limited space for extra display items such as mannequins, clothes rails or print browsers. Successful applicants will have the opportunity on the booking form to inform us of any particular space requirements they have. It is important that we are informed of any such requirements so that we can best organise the floor plan in advance.

We do not charge extra for use of electrical sockets, however we do need successful applicants to tell us if they require access to these so that we can ensure your table is close to a socket.

DCA Shop is able to take card payments on your behalf for a small fee. Following the market, to receive your payment you would need to invoice DCA for the transaction value minus the charges applied. Details of charges (which cover our own fees and admin time) will be supplied to market participants in advance of the event.

Wi-fi access is available to any stallholders with their own card payment devices.

DCA Marketing team carries out marketing and promotional activity to support and build the success of the event, including poster and flyer distribution, web content, and social media campaign.

We very much look forward to receiving applications for the Summer Craft and Design Market 2015. If you require further information or have a question about the Markets, please contact DCA Retail Manager, Eilidh McNair eilidh.mcnaid@dca.org.uk or Shop Supervisor, Stephanie Liddle stephanie.liddle@dca.org.uk