

Role Details	
Job Profile:	Casual Printmaking Technician
Department:	Print Studio
Hours:	As and when required (regular evening and weekend work included)
Working Pattern:	As and when required (regular evening and weekend work included)
Salary:	£15 hourly rate
Contract Type:	Casual worker (As a casual worker, you will be contacted when work is available. There is no obligation on DCA to offer you work nor are you obliged to accept work. Regardless of the number of hours worked, you are still a DCA employee)
Reporting to:	Head of Print Studio
Direct Reports:	N/A
Location:	DCA Building

The Role	
Job Purpose:	<p>Working closely with the Head of Print Studio to fulfil DCA's vision, the post holder will bring their experience and expertise as a printmaker to help deliver the Print Studio's programme of activity, including printing editions with invited artists, assisting registered users across a range of printmaking techniques and providing teaching for the public through Get Creative.</p> <p>DCA's Printmaking Technician is responsible for the smooth running of DCA's busy open access print studio, as directed by Head of Print Studio.</p> <p>A creative and organised individual, with excellent printmaking and collaboration experience, you will work with the team and the wider organisation, a range of external partners and peer organisations to contribute to the Print Studio's continued reputation as a model of excellence regionally, nationally and internationally and which supports DCA's mission, vision, aims and values. A commitment to equality, anti-racism, social justice and accessibility in all areas of your work is essential.</p> <p>DCA Print Studio is an internationally renowned centre for print production, collaboration and research, with a diverse range of standard and specialised print and CNC equipment, offering open access facilities, workshops, courses, residencies, editioning and special projects. The print-based activities developed and delivered by the team engage a broad range of users including artists,</p>

	<p>community partners and members of the public, as part of DCA's creative and cultural programme.</p> <p>The Print Studio team also includes Head of Print Studio, Print Studio Manager and a Technical Assistant. The post holder is responsible for working closely with DCA's Exhibitions, Operations, Comms, Learning and Cinema teams to help ensure the delivery of activities.</p>
<p>Key Outputs & Accountabilities (as directed by the Head of Print Studio):</p>	<p>Printmaking</p> <ul style="list-style-type: none"> • Provide technical assistance to a range of Print Studio users, including inductions and refresher training to ensure the studio is well used, safe and accessible to everyone • Collaborate with artists on projects, residencies and editioning • Undertake research in experimental and contemporary printmaking practices, inks and techniques, particularly continuing our commitment to greener and sustainable methods • Printer for DCA Editions, co-published and contracted editioning <p>Teaching</p> <ul style="list-style-type: none"> • Provide teaching for the Print Studio as part of Get Creative • Provide 121 teaching for Print Studio users • Ensure a supportive and friendly atmosphere in the studio <p>Duty Management and Administration</p> <ul style="list-style-type: none"> • Supporting the Head of Print Studio with the project management of activities, including administration of project costings, stock of materials and allocation of studio space and equipment • Maintain the smooth & efficient running of the workshop areas, including maintenance of studio equipment, workshop space, consumables and materials • Assist with the storage and packaging of Print Studio artworks and editions • Ensure compliance with health and safety guidelines, and ensure that Print Studio users are aware of their responsibilities whilst working at DCA • Work with the Technical Assistant to ensure adequate stock is ordered • Undertake specific programmes of training in relation to Print Studio techniques, accessibility and Health and Safety • Assist with the supervision and training of studio placements and work experience

Person Specification

Essential:	<ul style="list-style-type: none"> • Degree qualification in visual art, design, art making or equivalent experience • Extensive proven experience of at least one printmaking technique to a professional editioning standard • Working knowledge of printmaking practice and techniques and a desire to develop and deliver technical skills across all areas • Excellent communication skills and ability to liaise with staff, contractors, artists, and users • Excellent ability for technical practicalities and creative problem solving alongside a passion for an experimental and cross disciplinary approach to printmaking • Excellent standards in relation to tidiness, presentation and organisation • Computer literacy, including Apple and Microsoft • Ability to work flexibly and under pressure respond to sometimes shifting deadlines • Self-motivated and collaborative, with the ability to work independently and as part of a team • Willing to undertake specific programmes of training for the post • Passion for positive and productive teamworking and collaboration • Experience of assisting or leading printmaking classes • Ability to handle a range of different arrangements and situations with confidence • Commitment to equality, anti-racism, social justice, and accessibility
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Please note we are unable to provide sponsorship for a work visa so candidates should ensure they already have or are able to obtain the right to work in the UK before applying.

The job description is written as an indication of the nature and scope of duties and responsibilities. It is not intended as a fully descriptive or definitive list and jobholders will be expected to carry out other duties assigned which are appropriate to the role.

How your information will be used

To progress your application, for administrative purposes, DCA will record, keep, and hold the personal data which you have provided in this application stored in our HR files. Your data will not be transferred to any third parties outside of DCA. If you are successful DCA will retain this data as part of your employee record which will be stored based on our Privacy Policy. In the event your applications is unsuccessful, we will hold the application and the data contained for three months in case of a future vacancy which we may invite you to apply for, following which we will delete it. If you have any questions about DCA's use of data, please contact us.