

## Made in DCA Print Studio Exhibition

This print exhibition provides a promotional and selling opportunity for Registered Users of DCA Print Studio. This year's exhibition will take place in DCA's Centrespace from **Sat 20 September to Sun 5 October**, with a preview event on the evening of Fri 19 September.

### Artwork guidelines

- There is a submission limit of **three** framed prints per user.
- Framed prints should be provided strung or with a similar hanging attachment (e.g. D-rings) already in place on the rear of the work.
- Please deliver framed works in labelled bubble wrap packaging or foam padding that can be reused for when prints are sold or returned.
- Users who intend to submit framed work larger than 100cm tall and/or 120cm wide should contact **printstudio@dca.org.uk** in advance to check hanging arrangements.

### Eligibility

To be eligible to exhibit, users must be actively registered to use the studio, or renew their studio registration before **Mon 1 September**.

### Register your interest

Please register your interest via our online form at **tinyurl.com/PrintStudio25** by **Thu 31 July**. We don't need details of the prints you will be submitting at this stage but we are looking for images of printed work that we can use in the promotion of the exhibition. These can be submitted via the form or by email (including the title of the work) to **helen.macdonald@dca.org.uk**

### Submitting work

In August, we will contact everyone who has registered their interest. We will send you a consignment from requesting details of the prints you are submitting and bank details, to allow for prompt payment following any sales.

Standard DCA print consignment commission (48% of the selling price) will apply to all sales, with payment made to printmakers within 28 days, pending confirmation of bank details.

The deadline for submitting these details is **Fri 5 September**.

## Delivery of work

Prints can be delivered to DCA from **Tue 9 to Tue 16 September** (excluding Sun 14 September). Please note that DCA Print Studio is closed to the public on Mondays; if you wish to deliver prints on Mon 15 September, please contact the studio in advance at **printstudio@dca.org.uk** to confirm that staff will be available to accept your work.

Prints should be submitted to DCA Print Studio in person. Please note that we cannot accept work that is delivered after Tue 16 September.

DCA will then display and sell work on your behalf for the duration of the exhibition, securely storing unsold work until the collection deadline.

## Packaging of prints

When submitting your framed works for exhibition, please wrap them individually in an envelope-style package. This allows for the work to be packaged safely and easily when sold or returned.

This can be achieved by either purchasing a stiffy bag (**stiffybag.com**) or making your own envelope-style bag using bubble wrap and parcel tape (see the example below). You are welcome to use the parcel tape in DCA Print Studio for this. Please do not use masking tape.



Make sure your package is labelled clearly with the following information:

- Name
- Artwork title
- Medium
- Price of framed print

## Collection of work

Unsold work can be collected from DCA Print Studio from Wed 8 to Sat 11 October. As prints will be stored in a secure area separate to the studio itself, it may take a few minutes for staff to collect and hand back your work – please be patient while staff retrieve your work and take this into account if parking close to the building. Please contact the Print Studio team in advance if there is a specific date and time outwith the above dates that you wish to collect.

## Deadlines

- Register your interest: **Thu 31 July**
- Submission of work: **Fri 5 September**
- Delivery of artwork to DCA Print Studio: **Tue 9 - Tue 16 September**  
(excluding Sun 14 September)
- Preview for exhibitors, family and friends: **Fri 19 September**
- Made in DCA Print Studio Exhibition: **Sat 20 September - Sun 5 October**
- Collection of artwork: **Wed 8 - Sat 11 October**

## Contact information

The Print Studio team can be contacted on **01382 432475** or via email at **[printstudio@dca.org.uk](mailto:printstudio@dca.org.uk)**

Specific queries about the exhibition should be directed to Helen Macdonald, Communications Officer, on **[helen.macdonald@dca.org.uk](mailto:helen.macdonald@dca.org.uk)**

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